



KNIGHTWOOD PRIMARY SCHOOL

Bellflower Way,
Chandler's Ford,
Eastleigh
SO53 4HW

Dear Parents

Early Birds – Before School Club

Please use this information and booking form if you would like to enrol in the before school Early Birds Club.

Please note we are not able to provide any food or drinks. Once you have been allocated a place we would assume that this is your requirement going forward and there is no need to enrol each term. Should you wish to relinquish your child's place at any time please telephone or email the school office (please see address below).

To enrol please could you complete and return the attached booking form. We do try and accommodate as many families as possible but we do sometimes need to have a waiting list which we keep updated throughout the year. We will let you know if we have been able to allocate places for your child/ren.

“Early Birds” will operate from 7.45am until 8.30am every school day.

The price for the sessions are:

- £3.50 per child per session.
- £5.50 per session if you have two children attending the club
- £7.00 per session if you have three children attending the club.

Once the booking has been processed and your child has been set up on our payment system ScoPay it will show the sessions and outstanding cost a term at a time. We would ask that you to clear this balance by the end of each term

Please note that the charge is for any part of the session regardless of the time the children arrive.

Unfortunately there will be no refund if the school is caused to close in bad weather, or if your child does not attend due to illness or family holidays. Please remember to take any Inset Days off the number of total days booked if they coincide with days your child would attend.

Kind regards

Emma Clark

Headteacher

Please return to the School Office: adminoffice@knightwood.hants.sch.uk

Knightwood Early Birds – Before School Club - Booking Form

I would like my child/ren (please list the children individually)

Name..... Class

Name..... Class

Name..... Class.....

to attend the Knightwood Early Birds before school club on the following mornings:

*Please tick the days required. – you will need to commit to the same mornings each week.

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

Please state the date you would like your child to start

If your child will be starting Year R in September (taking into account the staggered start) please give the first date you want your Breakfast Club place from:

We will let you know which sessions we have been able to allocate. Once we have set up the club for the term you will see the outstanding balance on your child's ScoPay account.